

Departments may charge other departments for services identified in this Schedule at the rates specified. No new charges will be introduced during the year.

INFORMATION TECHNOLOGY SERVICES			
Services	Rate 2022-23	Rate % Increase	Rate 2021-22
Standard Labour Rate	Per quotation*		Per quotation*
Handset - Single line set (Residence Replacement Cost)	\$165.00	0%	\$165.00
Handset - Single line set (Residence new phone line - required SW license included)	\$300.00	0%	\$300.00
Handset - Single line set (Employee Replacement Cost)	\$325.00	0%	\$325.00
Handset - Single line set (Employee new phone line)	\$460.00	0%	\$460.00
CAT 5E CABLE Connection – All locations For Network except in building built after 2010 security or phone connection Basic Cable Connection. 8:00 AM and 4:00 PM, Monday to Friday	\$325.00	0%	\$325.00
CAT 5E CABLE Connection – All locations For Network except in building built after 2010 security or phone connection Basic Cable Connection. Installed outside of 8:00 AM and 4:00 PM, Monday to Friday	\$475.00	0%	\$475.00
CAT 6 CABLE Connection – Building built after 2010 - ACCE, Perth, Pembroke, Student Commons, Woodroffe Bookstore. 8:00AM and 4:00pm, Monday to Friday	\$450.00	0%	\$450.00
CAT 6 CABLE Connection – Building built after 2010 – ACCE, Perth, Pembroke, Student Commons, Woodroffe Bookstore. Installed outside of 8:00 AM and 4:00 PM, Monday to Friday	\$600.00	0%	\$600.00



INFORMATION TECHNOLOGY SERVICES (cont'd)			
Services	Rate 2022-23	Rate % Increase	Rate 2021-22
Zoom Webinars 100 Participants - NEW FOR 2022-23	\$50 per month \$500 per year	n/a	n/a
Zoom Webinars 500 Participants - NEW FOR 2022-23	\$175 per month \$1,750 per year	n/a	n/a
Zoom Webinars 3,000 Participants - NEW FOR 2022-23	\$1,235 per month \$12,350 per year	n/a	n/a
Zoom Webinars 5,000 Participants - NEW FOR 2022-23	\$3,100 per month \$31,000 per year	n/a	n/a
Zoom Webinars 10,000 Participants - NEW FOR 2022-23	\$8,100 per month \$81,000 per year	n/a	n/a
Zoom Large Meeting 500 Participants - NEW FOR 2022-23	\$65 per month \$650 per year	n/a	n/a
Zoom Large Meeting 1,000 Participants - NEW FOR 2022-23	\$110 per month \$1,320 per year	n/a	n/a
MFA Standard Hardware Token - NEW FOR 2022-23	\$16.00	n/a	n/a
MFA Accessible Hardware Token - NEW FOR 2022-23	\$92.00	n/a	n/a
Standard Labour Rate	Per quotation*		Per quotation*
Audio Visual Support After hours	Per quotation*		

*Quotations are provided on a cost recovery basis. Costs may be affected by equipment availability and the time of the event (e.g. overtime labour rates will be applicable for work done after hours).

Departments are "only" charged for overtime hours. No charge during business hours.

ITS will provide quotations for particular events.



PRINT SHOP

FRINT SHOP			
Services	Rate 2022-23	Rate % Increase	Rate 2021-22
	\$0.08 per side back to back	14%	\$0.07 per side back to back
Printing – black 8.5x11 & 8.5x14 *EXCLUDING PAPER*	\$0.08 single side	0%	\$0.08 single side
	\$0.15 per side - quick copy	0%	\$0.15 per side - quick copy
	\$0.11 per side back to back	0%	\$0.11 per side back to back
Printing – black 11 x 17 *EXCLUDING PAPER*	\$0.12 single side	0%	\$0.12 single side
	\$0.20 per side—quick copy	0%	\$0.20 per side—quick copy
Drilling	\$2.00 per 500 sheets	0%	\$2.00 per 500 sheets
Stapling (machine)	\$0.04 per set	0%	\$0.04 per set
Stapling (hand)	\$40.00/hour	0%	\$40.00/hour
Folding	\$40.00/hour	0%	\$40.00/hour
rolullig	\$8.50 set up, \$0.03 per piece folded	0%	\$8.50 set up, \$0.03 per piece folded
Padding, Cutting, Hand Collating, Scoring	\$40.00/hour	0%	\$40.00/hour
Set-up (Production)	\$40.00/hour minimum charge \$10.00	0%	\$40.00/hour minimum charge \$10.00
Scanning	Photo scan \$2.00 each	0%	Photo scan \$2.00 each
Scalling	Document scan \$1.00 first page, \$0.10 each	0%	Document scan \$1.00 first page, \$0.10 each additional
Laminating (2 sided)	Based on size- ask for quote	0%	Based on size- ask for quote
Shrink Wrap	\$1.10 per item	0%	\$1.10 per item
Cerlox Binding	\$1.75/book, \$3.00 oversize books	0%	\$1.75/book, \$3.00 oversize books
Coil Binding	\$1.75/book, \$3.00 oversize books	0%	\$1.75/book, \$3.00 oversize books
Perfect Binding	\$2.00/book, \$40.00 setup fee	0%	\$2.00/book, \$40.00 setup fee
Graphic Design Services/Quotes	\$80.00 internal clients	33%	\$60.00 internal clients
Graphic Design Services/ Quotes	\$80.00 external clients	23%	\$65.00 external clients



PRINT SHOP (cont'd) Rate 2021-22 Services Rate 2022-23 Rate 8 ½ x 11 8 ½ x 14 11 x 17 Type 8 ½ x 11 8 ½ x 14 11 x 17 Stock % Increase \$0.04/sheet White 20lb \$0.02/sheet \$0.03/sheet \$0.02/sheet \$0.03/sheet \$0.0325/sheet 23% White 28lb \$0.09/sheet \$0.10/sheet \$0.12/sheet 20% - 28.5% \$0.07/sheet \$0.08/sheet \$0.10/sheet Regular \$0.06/sheet \$0.07/sheet \$0.08/sheet 14% - 20% \$0.05/sheet \$0.06/sheet \$0.07/sheet Colour Paper Specialty \$0.10/sheet 11% \$0.09/sheet \$0.22/sheet \$0.20/sheet Regular \$0.14/sheet -10% - 16.6% \$0.12/sheet Card Specialty \$0.21/sheet 11% \$0.19/sheet Letterhead/Second page \$0.16/sheet 7% \$0.15/sheet Service Rate 2022-23 Rate 2021-22 2 part \$0.14/sheet \$0.16/sheet 33% - 44% \$0.10/sheet \$0.12/sheet No Carbon Required (NCR) paper 3 part \$0.15/sheet \$0.16/sheet 33% -36% \$0.11/sheet \$0.12/sheet 4 part \$0.16/sheet Special order 33% \$0.12/sheet Special order Cracknpeel Label Paper \$1.00/sheet 25% \$0.80/sheet White/colour Regular Printed \$2.00/set of 5 \$2.00/set of 5 Tabs setup charge 0% \$3.00/set of 8 \$3.00/set of 8 \$10.00 **Business Cards** 100 250 500 100 250 Regular \$28.00 \$50.00 \$75.00 0.0% \$28.00 \$50.00 \$75.00 Colour Copies Excluding Paper Number of Impressions 8 ½ x 11 8 ½ x 14 11 x 17 8 ½ x 11 8 ½ x 14 11 x 17 1-500 \$0.38/imp \$0.49/imp \$0.64/imp 0% \$0.38/imp \$0.49/imp \$0.64/imp 501-900 \$0.33/imp \$0.43/imp \$0.55/imp 0% \$0.33/imp \$0.43/imp \$0.55/imp 901-1400 \$0.30/imp \$0.39/imp \$0.49/imp 0% \$0.30/imp \$0.39/imp \$0.49/imp 1401-2000 \$0.28/imp \$0.35/imp \$0.44/imp 0% \$0.28/imp \$0.35/imp \$0.44/imp 2001-3000 \$0.25/imp \$0.32/imp \$0.40/imp 0% \$0.25/imp \$0.32/imp \$0.40/imp 3001-5000 \$0.23/imp \$0.29/imp \$0.35/imp \$0.23/imp \$0.29/imp \$0.35/imp 0% 5001+ Call Call Call Call Call Call Quotes available for other stocks & quantities



PRINT SHOP (cont'd)

	Expense Code: 44004		Expense Code: 44004
Quantity	Rate 2022-23	Rate % Increase	Rate 2021-22
Per Black Impression *FLEET PRINTING INCLUDES PAPER*	\$0.10 (simplex)	0%	\$0.10 (simplex)
PEI DIACK III PIESSION FLEET PRINTING INCLODES PAPER		0%	\$0.18 (duplex)

Where MFD usage is below a normative threshold, MFD's may be either unavailable or available only on a monthly leasing fee, plus usage.

Scanning on Copier Fleet	\$0.06/scanned image	50%	\$0.04/scanned image
Desktop printers (legacy fleet)	\$0.10 (simplex)	0%	\$0.10 (simplex)
Desktop printers (legacy fleet)	\$0.18 (duplex)	0%	\$0.18 (simplex)
Per Colour Impression (paper and toner included)	\$0.40 (simplex)	0%	\$0.40 (duplex)
Per Colour Impression (paper and toner included)	\$0.74 (duplex)	0%	\$0.74 (simplex)

Coin-Operations

		Rate	
Payment Method	Rate 2022-23	% Increase	Rate 2021-22
Brinks Deposit Bags (per unit)	\$0.28 per bag	0%	\$0.28 per bag

Photo ID Cards

		Rate	
Services	Rate 2022-23	% Increase	Rate 2021-22
Initial Card Fee*	No Charge		No Charge
Replacement Card Fee	\$25.00	0%	\$25.00
Internal Department paying for students**	\$25.00	0%	\$25.00

^{*}Initial Card fee waived only for applicable students as outlined in Budget Principle 5.08.

^{**}Internal Department for Students fee applicable to all students not covered by Budget Principle 5.08 (e.g. Corporate, ESL, Taxi Driver, AAADD, Part-time, C.E., LINC, etc.)



		Rate	
Services	Rate 2022-23	% Increase	Rate 2021-22
1 Semester – Full Locker	\$20.35	0.0%	\$20.35
2 Semester – Full Locker	\$40.70	0.0%	\$40.70
1 Semester – ½ Locker	\$20.35	0.0%	\$20.35
2 Semester – ½ Locker	\$40.70	0.0%	\$40.70
Lock Removal Service	\$6.00	0.0%	\$6.00
Administration fee for illegal occupancy	\$25.00	0.0%	\$25.00

			2 . 2022 25	Rate	
Level		[erm	Rate 2022-23	% Increase	Rate 2021-22
Green	Monthly		\$121.00	0.0%	\$121.00
	Fall Annual		\$736.00 \$753.00	0.0%	\$736.00
ce		Spring Annual		0.0%	\$753.00
	Winter Annual		\$753.00	0.0%	\$753.00
	Monthly		\$165.00	0.0%	\$165.00
ed	Fall Annual		\$1,009.00	0.0%	\$1,009.00
u	Spring Annual		\$1,030.00	0.0%	\$1,030.00
	Winter Annual		\$1,030.00	0.0%	\$1,030.00
	Weekly		\$41.00	0.0%	\$41.00
	Monthly		\$165.00	0.0%	\$165.00
ack	Fall Annual		\$1,009.00	0.0%	\$1,009.00
	Spring Annual		\$1,030.00	0.0%	\$1,030.00
	Winter Annual		\$1,030.00	0.0%	\$1,030.00
Residence	Weekly		\$43.00	0.0%	\$43.00
	Monthly		\$172.00	0.0%	\$172.00
	Annual		\$1,023.00	0.0%	\$1,023.00
ver	Annual Only		\$1,489.00	0.0%	\$1,489.00
	Monthly		\$121.00	0.0%	\$121.00
cessible	Annual		\$736.00	0.0%	\$736.00
	Monthly (Lot #12)		\$92.00	0.0%	\$92.00
	Annual (Lot #12)		\$590.00	0.0%	\$590.00
ontractor	Monthly (Multi Lot)		\$165.00	0.0%	\$165.00
	Annual (Multi Lot)		\$1,519.00	0.0%	\$1,519.00
	Weekly		\$33.00	0.0%	\$33.00
range – Lot 12 only	Monthly		\$131.00	0.0%	\$131.00
-	Annual		\$795.00	0.0%	\$795.00
t 17	Annual		\$1,009.00	0.0%	\$1,009.00
	Monthly		\$26.00	0.0%	\$26.00
otorcycle	Annual		\$111.00	0.0%	\$111.00
•	Additional for Permit holder		\$28.00	0.0%	\$28.00
aroon (Staff)	Annual only		\$1,166.00	0.0%	\$1,166.00

SCHEDULE OF RATES FOR INTERNAL/EXTERNAL SERVICES 2022-23 PARKING (cont'd) Rate Rate 2022-23 Rate 2021-22 % Increase Lost, Stolen, Replacement \$25.00 \$25.00 0% Return or permit refund Pro-rated as per usage Pro-rated as per usage Admin Fees Access Card Deposit \$25.00 0% \$25.00 Refund Administration Fee \$25.00 0% \$25.00 Parking - Daily Rate Rate 2022-23 Rate 2021-22 Pay and Display % Increase Lot #12 daily max \$10.00 0.0% \$10.00 \$4.00 Lot #1 per hour \$4.00 0.0% Lot #4 per hour \$6.00 0.0% \$6.00 Lot #5 per hour \$4.00 0.0% \$4.00 \$4.00 Lot #10 per hour \$4.00 0.0% per hour \$4.00 Lot # PPSI 0.0% \$4.00 Lot #ACCE per hour 0.0% \$4.00 \$4.00 \$4.00 Lot #SC per hour \$4.00 0.0% Lot #C per hour \$4.00 0.0% \$4.00 \$4.00 per hour \$4.00 0.0% Lot #11 overnight \$10.00 0.0% \$10.00 \$4.00 N Roadway per hour \$4.00 0.0% daily max \$18.00 0.0% \$18.00 Visitor Booth per hour \$4.00 0.0% \$4.00 daily \$18.00 \$18.00 0.0% Red Lot #8 & Green Lot #9 pass before 5pm \$9.00 per 1/2 day \$9.00 0.0% daily max \$5.00 0.0% \$5.00 weekly \$6.00 0.0% \$6.00 Red Lot #8 & Green Lot #9 pass after 5pm \$24.50 monthly \$24.50 0.0% \$95.00 semester \$95.00 0.0% Parking Enforcement Ticket Admin Fee \$25.00 per ticket \$25.00 per ticket 0.0% Annual \$327.00 0.0% \$327.00 Summer Only \$216.00 0.0% \$216.00 \$216.00 Fall Only \$216.00 0.0% Pembroke - Employees / Students Winter Only \$216.00 \$216.00 0.0% \$88.00 Monthly \$88.00 0.0% Daily \$8.00 0.0% \$8.00 Annual \$327.00 0.0% \$327.00 Pembroke - Contractor Monthly \$88.00 0.0% \$88.00

\$8.00

\$96.00

\$30.00

\$25.00 per ticket

0.0%

0.0%

0.0%

0.0%

Daily

Pembroke - Motorcycle

Parking Enforcement Ticket Admin Fee

Annual

Discount

\$8.00

\$96.00

\$30.00

\$25.00 per ticket

	SCHEDULE OF RATES FOR IN	ITERNAI /EXTE	RNAL SERVICES				
2022-23							
DECIDENCE O MEN DI ANIC							
RESIDENCE & MEAL PLANS				_			
Residence		Rate 2022-23 Rate % Increase		Rate 2021-22			
Residence Room Rental	Annual	\$8	8,210.00	3.0%		\$7,970.00	
				Rate		Rate 2021-22	
Meal Plan Rates			e 2022-23	% Increase			
Light	Two Term		2,500.00	3.0%		\$2,428.00	
Regular	Two Term		3,592.00	3.0%		\$3,488.00	
Premium	Two Term	\$4	4,510.00	3.0%		\$4,380.00	
	Out Tarre	Α.	1 250 00	2.00/		\$1,214.00	
Light	One Term One Term		1,250.00 1,796.00	3.0%		\$1,214.00	
Regular Premium	One Term	·	2,255.00	3.0%		\$2,190.00	
	one remi	Ş.	2,233.00	3.0%		\$2,190.00	
ROOM RENTAL							
		Rat	e 2022-23			Rate 2	2021-22
			U-14 D/	Full Davi	Half Day/		11-14 D-11/
Capacity	Suitability	Full Day	Half Day/ Overnight	Full Day % Increase	Overnight % Increase	Full Day	Half Day/ Overnight
Capacity	Suitability	Full Day	Overnight	76 IIICIEase	70 IIICI Edse	Full Day	Overnight
0 - 40	General Classroom	\$145.00	\$110.00	7.41%	10.00%	\$135.00	\$100.00
41 - 89	General Classroom	\$190.00	\$140.00	5.56%	7.69%	\$180.00	\$130.00
90 - 145	General Classroom	\$300.00	\$220.00	3.45%	4.76%	\$290.00	\$210.00
0 - 40	E - Classroom	\$270.00	\$210.00	3.85%	5.00%	\$260.00	\$200.00
41 - 89	E - Classroom	\$335.00	\$255.00	3.08%	4.08%	\$325.00	\$245.00
90 - 145	E - Classroom	\$420.00	\$315.00	2.44%	3.28%	\$410.00	\$305.00
0 - 20	Computer Lab	\$550.00	\$500.00	10.00%	0.00%	\$500.00	\$500.00
21 - 50	Computer Lab	\$550.00	\$500.00	10.00%	0.00%	\$500.00	\$500.00
0 - 64	Lap Top Lab	\$375.00	\$270.00	5.63%	8.00%	\$355.00	\$250.00
Does not apply	General Shop, Specialty Lab or Common Spaces *		rket Value				et Value
0 - 20	Boardroom	\$200.00	\$125.00	14%	9%	\$175.00	\$115.00
CA105 A	Multi-purpose e-room	\$360.00	\$300.00	4%	5%	\$345.00	\$285.00
CA105 B	Multi-purpose e-room	\$360.00	\$300.00	4%	5%	\$345.00	\$285.00
CA105 C	Multi-purpose e-room Multi-purpose e-room	\$360.00 \$460.00	\$300.00	4%	5%	\$345.00	\$285.00 \$345.00
CA105 AB CA105 BC	Multi-purpose e-room	\$460.00	\$360.00 \$360.00	3% 3%	4% 4%	\$445.00 \$445.00	\$345.00
CA105 BC	Multi-purpose e-room	\$550.00	\$435.00	10%	13%	\$500.00	\$385.00
T102 A	Multi-purpose e-room	\$360.00	\$300.00	4%	5%	\$345.00	\$285.00
T102 B	Multi-purpose e-room	\$360.00	\$300.00	4%	5%	\$345.00	\$285.00
T102 C	Multi-purpose e-room	\$360.00	\$300.00	4%	5%	\$345.00	\$285.00
T102 AB	Multi-purpose e-room	\$460.00	\$360.00	3%	4%	\$445.00	\$345.00
T102 BC	Multi-purpose e-room	\$460.00	\$360.00	3%	4%	\$445.00	\$345.00
T102 ABC	Multi-purpose e-room	\$550.00	\$410.00	10%	6%	\$500.00	\$385.00
2	Vendor Table	\$200.00	\$200.00	82%	82%	\$110.00	\$110.00
1	Stage per section/event (subject to availability)	\$15.00	\$15.00	0%	0%	\$15.00	\$15.00
1	Two poles and one section of drape/event (subject to availability)	\$10.00	\$10.00	0%	0%	\$10.00	\$10.00
Conference Co-ordination Fee: Minimum is app	licable. The fee increases based on scope & requirements		\$250.00 Minimum			\$250.00	Minimum
Minto Hall	Multi-purpose space	\$850.00	\$525.00	6%	5%	\$800.00	\$500.00
Salons	Multi-purpose space	\$750.00	\$475.00	7%	6%	\$700.00	\$450.00
DARE District Space	Multi-purpose space	available	e upon request			\$0.00	\$0.00
*Based on scope of request and requirements							



NAWAPON (C100) ROOM RENTAL

Note: The rates listed below are for non-College related events.

Fees for rentals during the following hours:	Rate 2022-23	Rate 2022-23 Rate % Increase	
8:00 a.m 12:00 p.m.	\$350.00	0%	\$350.00
12:00 p.m 4:00 p.m.	\$350.00	0%	\$350.00
4:00 p.m 9:00 p.m.	\$350.00	0%	\$350.00
8:00 a.m 4:00 p.m.	\$700.00	0%	\$700.00
8:00 a.m 9:00 p.m.	\$1,050.00	0%	\$1,050.00

PEMBROKE - ROOM RENTAL (NEW FOR 2022-23)

	Rate 2022-23		2022-23		Half Day/ Rate 2021-22		021-22
			Half Day/	Full Day	Overnight		Half Day/
Capacity	Suitability	Full Day	Overnight	% Increase	% Increase	Full Day	Overnight
1 - 32	General Classroom with technology	\$140.00	\$100.00	55.6%	66.7%	\$90.00	\$60.00
32 - 45	General Classroom with technology	\$155.00	\$110.00	19.2%	14.6%	\$130.00	\$69.00
46 - 72	General Classroom with technology	\$270.00	\$195.00	17.4%	14.7%	\$230.00	\$170.00
1 - 40	Computer Lab	\$350.00	\$265.00	2.9%	15.2%	\$340.00	\$230.00
1 - 10	Boardroom	\$95.00	\$75.00	5.6%	25.0%	\$90.00	\$60.00
1 - 20	Boardroom - Binhammer	\$190.00	\$120.00	5.6%	33.3%	\$180.00	\$90.00

Note: HST excluded

MARKETING & COMMUNICATIONS SERVICES

Note: The rates listed below are estimated market rates only when external services are required.

		Rate	
	Rate 2022-23	% Increase	Rate 2021-22
Web Development	\$150.00/hour	0%	\$150.00/hour
Marketing - Project Management	\$125.00/hour	0%	\$125.00/hour
Graphic Design	\$150.00/hour	0%	\$150.00/hour
Production	\$100.00/hour	0%	\$100.00/hour
Video Editing (Marketing does not offer this service internally)	\$120.00/hour	17%	\$100.00/hour
Video Production (Marketing does not offer this service internally)	estimate required	0%	\$100.00/hour
Creative Services - Marketing Writing / Editing			
Copy Writing	\$115.00/hour	0%	\$115.00/hour
Editing, Proofing /Quality Control	\$120.00/hour	0%	\$120.00/hour