ALGONQUIN COLLEGE

Emergency Management Framework

PLANNING

TRAINING & EXERCISING

REVIEW / UPDATING

MONITORING

EMERGING EVENT

UNPLANNED EVENT

RESPONDER DETERMINES EMERGENCY LEVEL (0-3)

SOPs / Contingency Plans

Major Incident Response Protocol

Critical Violent Act   Bomb Threat   Fire

Suspicious Packages / Activity

Hazardous Material Spill

Response Processes

EXTERNAL AGENCIES

RESOLUTION

Covers a short-term internal "routine" emergency involving only college facilities and employees. Limited outside agency involvement may be required	0
Includes an emergency with a predictable duration at a single site involving the college and a single outside agency such as the fire department	1
Involves an emergency with an unpredictable duration with a multi-agency response	2
Relates to a widespread emergency impacting a large segment of the college with long-term implications	3

Site Command

CRISIS COMMUNICATIONS PLAN

Notification to Chair EOC

Chair EOC

VP F & A

Establish EOC

President

Chair EOC

President ACET

Planning   Operations   Logistics

Academic

Communications, Marketing, External Relations

Registrar

Security Services

Emergency Management

Facilities

Human Resources

Finance

Information Technology

Student Support Services (Health Services, Counseling, TERT)

Incident Command System

Maintaining Situational Awareness through Monitoring and Warning Activities Based on Critical Information Requirements and Establishing Thresholds for Action

Annual, Multi-year and Post-event Actions

Cyclical Training Plans (integrated training and awareness activities, drills, exercises)

Regular EMP Planning Function

July 2016